

CLARIFICATION TEXT

1. Identity of Data Controller

This clarification text was prepared by Istanbul Takas ve Saklama Bankasi A.S. in the capacity of the data controller to inform employee candidate and interns pursuant to article 10 of the Law no. 6698 on Protection of Personal Data ("Law") and the Communiqué on Principles and Procedures to be Observed in Fulfillment of Disclosure Obligation.

2. Purpose for Processing of Personal Data and Your Processed Personal Data

Within the scope of your job or internship application, in accordance with the basic principles stipulated in the Law on the Protection of Personal Data No. 6698, in order to evaluating the interview process and communicating with you for establishing contract, your personal data, that included in your application, physically and/or electronically is processed by Takasbank and if the contract cannot be established, it is stored and processed for 2 years in order to evaluate it in the vacant quotas that will occur.

Your TR Identity Number is processed by Takasbank, which offers public services, to be able to conduct its activities and for security clearance by the nature of its legitimate interests.

Your personal data, which can be subject to processing if you share with us of if required, are as follows:

Identity Data	Your name, surname, TR Identity Number, date and place of birth, gender, civil status, name of your mother and father, nationality
Contact Data	Your e-mail address, address, province/district of residence, home and/or mobile telephone number
Private Personal Data	If you include in your CV, association, foundation, union, political party membership details, details pertaining to or that might form opinion regarding your religious or philosophical view, ethnic background, and race, blood type details, medical/disability status details, criminal record details, travel restriction status details
Educational Data	Educational background and details, certificate and diploma details, expertise detail, foreign language details, training and skills, participated seminars and courses
Work Experience Data	Total experience, work status and title, work experiences (company names, periods of work, job definition, reason for leaving), project details
Visual Data	Photograph
Website/Application Utilization Data	Membership date, applications, application status (active/passive), CV status (active/passive), login frequency/times, ios/android/mobil site/website user, update date, candidate sector name, most recent login date, most recent e-mail date, first membership date,

	application utilization details (every action and selection made within the application),
Other issues	Driver's license details, qualifications, hobbies and interests, military service, reference details (name and surname, title, workplace, telephone, e-mail of reference), compulsory service details, details pertaining to participation in our previous examinations, details pertaining to hearing about us and, if available, any pdf, word, excel, presentation file, attached to CV, Profile ID, Login ID, IP address, log records

3. Transferring Personal Data and Purposes for Transferring

Personal data processed in our Bank shall not be transferred to third parties, except for institutions and organizations authorized by the law and matters for which you provide explicit consent.

4. Personal Data Processing Method and Legal Reason

Your personal data included in the job or internship applications you have made to Takasbank physically and/or electronically are processed into the Takasbank system in order to communicate with you during the contract process.

5. Rights of Data Subject

In accordance with the provisions of the Article 11 of the Law on the Protection of Personal Data, you have the following rights regarding your personal data:

- (1) Everyone, in connection with herself/himself, has the right to;
- a) Learn whether or not her/his personal data have been processed;
 - b) Request information as to processing if her/his data have been processed;
 - c) Learn the purpose of processing of the personal data and whether data are used in accordance with their purpose;
 - ç) Know the third parties in the country or abroad to whom personal data have been transferred;
 - d) Request rectification in case personal data are processed incompletely or inaccurately;
 - e) Request deletion or destruction of personal data within the framework of the conditions set forth under article 7;
 - f) Request notification of the operations made as per indents (d) and (e) to third parties to whom personal data have been transferred;
 - g) Object to occurrence of any result that is to her/his detriment by means of analysis of personal data exclusively through automated systems;

ğ) Request compensation for the damages in case the person incurs damages due to unlawful processing of personal data,
by applying to the data controller.

We would like to inform you that you can submit your applications in writing or to takasbank@hs01.kep.tr by e-mail pursuant to the “Communiqué on Principles and Procedures for Application to the Data Controller” and Takasbank Data Controller Application Form. You can visit <https://www.takasbank.com.tr/tr/hakkimizda/kurumsal/kisisel-verilerin-korunmasi> and review Takasbank Directive on Protection of Personal Data for detailed information on application.