

**General Letter: 1978**

**İstanbul, 10.06.2024**

**Securities Lending Market Team**

**Subject:** About Amendments to the Procedure on the Application Principles of Takasbank Securities Lending Market (SLM)

**Related Parties:** Brokerage Houses,  
Banks

Dear CEO,

Revisions have been implemented in the Procedure on the Application Principles of the Takasbank Securities Lending Market (SLM) to encompass transactions accessed via the web service application, detailed requirements for the official identification documents needed for representative authorization, provisions related to defaults, as well as updates to various expressions.

A comparison table regarding amendments and updates is included in the attachment. The “Procedure on the Application Principles of Takasbank Securities Lending Market” will be accessible on our Bank’s website (<https://www.takasbank.com.tr/en>).

Sincerely yours,

**TAKASBANK**  
**İSTANBUL TAKAS VE SAKLAMA BANKASI A.Ş.**

**Zehra Zeynep ÖÇAL**  
Director

**Gökhan ELİBOL**  
Executive Vice President

Appendix: Comparison Table of Amendments to the Procedure on the Application Principles of Takasbank Securities Lending Market

## Comparison Table of Amendments to the Procedure on the Application Principles of Takasbank Securities Lending Market

ARTICLE CONTENT- OLD	ARTICLE CONTENT- NEW
<p><b>Principles regarding the Member representatives</b></p> <p><b>ARTICLE 12 -</b></p> <p>(1) Transactions in the SLM are conducted through the orders placed via the representatives.</p> <p>(2) The representatives can place orders on behalf of the member and its customers in the SLM, improve the placed orders, modify the orders in accordance with the conditions stipulated in this Procedure, cancel the orders and close the transactions due.</p> <p>(3) The members' number of representatives who may conduct transaction cannot exceed <b>8(eight)</b>.</p> <p>(4) The members can change the representatives by serving a written notice.</p> <p>(5) In their authorization requests; the members should give the Republic of Türkiye identification numbers of their representatives and other documents requested by Takasbank, in case they are not citizens of the Republic of Türkiye, they must provide their tax identification numbers and passport copies.</p> <p>(6) Takasbank issues a confidential password and representative number to the representatives. When the password given by Takasbank is entered to "Representative Login Screen" first time, compulsorily it is directed to password change screen and password must be changed by representatives. The liability arising from the orders placed to the SLM through these passwords shall belong to the relevant member.</p> <p>(7) The representatives may change their confidential personal passwords issued by using Takasbank member applications in accordance with the principles laid down by Takasbank.</p>	<p><b>Principles regarding the Member representatives</b></p> <p><b>ARTICLE 12 -</b></p> <p>(1) Transactions in the SLM are conducted through <del>the</del> orders placed <u>by institutional users accessing via the SLM web service application and/or representatives authorized by the member.</u></p> <p>(2) The representatives <u>and institutional users</u> can place orders on behalf of the member and its customers in the SLM, improve the placed orders, modify the orders in accordance with the conditions stipulated in this Procedure, cancel the orders and close the transactions due.</p> <p>(3) The members' number of representatives who may conduct transaction cannot exceed <b>8(eight)</b>.</p> <p>(4) The members can change the representatives by serving a written notice.</p> <p>(5) In their authorization requests; the members should give the Republic of Türkiye identification numbers, <u>name-surname, and corporate e-mail addresses</u> of their representatives. <u>They must provide written notification accompanied by copies of identity documents that include the Republic of Türkiye identification number and are explicitly stated to be official identity documents in their special laws for Turkish citizens.</u> <del>and other documents requested by Takasbank.</del> <u>In case they are not citizens of the Republic of Türkiye, the written instruction should include the foreign identity number on the work permit card or the identity number on the blue card, and a copy of the relevant official document must be submitted.</u> <del>they must provide their tax identification numbers and passport copies.</del></p> <p>(6) Takasbank issues a confidential password and representative number to the representatives. When the password given by Takasbank is entered to "Representative Login Screen" first time, compulsorily it is directed to password change screen and password must be changed by representatives. The liability arising from the orders placed to the SLM</p>

	<p>through these passwords <u>and/or web service application</u> shall belong to the relevant member.</p> <p>(7) The representatives may change their confidential personal passwords issued by using Takasbank member applications in accordance with the principles laid down by Takasbank.</p>
<p><b>Elements of an Order</b></p> <p><b>ARTICLE 18 -</b></p> <p>(1) The representatives, after their representative numbers and passwords are defined to the system, must fill out the following required fields of an order:</p> <p>a) .....</p>	<p><b>Elements of an Order</b></p> <p><b>ARTICLE 18 -</b></p> <p>(1) The <del>representatives, after their representative numbers and passwords are defined to the system, must fill out the following required fields of an order;</del> <u>mandatory fields specified below must be completed for the order:</u></p> <p>a) .....</p>
<p><b>Transmission of Orders</b></p> <p><b>ARTICLE 19 -</b></p> <p>(1) The member representatives transmit the orders by using Takasbank member applications.</p> <p>(2) In the SLM, the borrowing and lending orders are placed by the member on a portfolio, customer, mutual fund and investment trust basis.</p> <p>(3) Before the order-entry for borrowing and lending, the member has to identify registration number on Takasbank system given by central registry agency for the portfolio, customer, mutual fund and investment trust codes which transact for first time. It provides materialization of order-entries by controlling free float rate on the basis of each registry.</p> <p>(4) An “Order Number” is assigned by the SLM system to the orders transmitted by the representatives. The representatives conduct their transactions related to the orders by using the order number.</p> <p>(5) The orders can be entered to the SLM system on an individual basis but also collectively.</p> <p>.....</p>	<p><b>Transmission of Orders</b></p> <p><b>ARTICLE 19 -</b></p> <p>(1) The member <del>representatives</del> transmits the orders by using Takasbank member applications.</p> <p>(2) In the SLM, the borrowing and lending orders are placed by the member on a portfolio, customer, mutual fund and investment trust basis.</p> <p>(3) Before the order-entry for borrowing and lending, the member has to identify registration number on Takasbank system given by central registry agency for the portfolio, customer, mutual fund and investment trust codes which transact for first time. It provides materialization of order-entries by controlling free float rate on the basis of each registry.</p> <p>(4) An “Order Number” is assigned by the SLM system to the orders <del>transmitted by the representatives. The representatives conduct their t</del> <u>All transactions related to the orders shall be executed by</u> using the order number.</p> <p>(5) The orders <del>can may</del> be entered <u>into</u> the SLM system <u>either</u> <del>on an</del> individually <del>basis but also</del> <u>or</u> collectively.</p> <p>.....</p>

(10) In the event the member is unable to connect to the system due to reasons such as system or line problems, the orders may also be entered to the system by Takasbank during the session by the issuance of a written order. In such a situation, the time of order-entry shall be the time that the order is entered to the system by Takasbank.

(10) In the event the member is unable to connect to the system due to reasons such as system or line problems, during the session, the orders may also be entered to the system by Takasbank upon the member's submission of an entry/modification/cancellation instruction containing the order details via e-mail to the opp@takasbank.com.tr" e-mail address. ~~during the session by the issuance of a written order~~. In such a situation, the ~~time of order-entry~~ time shall be the time that the order is ~~entered~~ submitted to the system by Takasbank. The original written instruction sent by e-mail must be delivered to Takasbank within a maximum of 5 business days.

## Modification of Orders

### ARTICLE 21 -

- (1) The orders can be modified by the representatives during the session in accordance with the conditions set forth below. Although, it cannot make any changes in special order.
- (2) The modified orders are assigned a new order number and time. However, for the modifications made on the order types, the priority and the order numbers are not changed.
- (3) The following modifications can be made on the orders:
  - a) **Commission rate:** If only the commission rate is changed both upwards and downwards for the bids and offers during the session, then a modification can be made on the passive orders. The commission rate can be changed either for the entire or partial amount of the order that may be matched.
  - b) **Value date and maturity type:** The value date/maturity type of an order can only be changed when the matching occurs. After the modification of the value date/maturity type, if the order is partially matched, then such modification is reflected only to the matching portion; and the value date/maturity type of the portion remaining in the passive shall not be changed.
  - c) Passive orders created with an automatic lending order can only be changed in both directions at the commission rate, up and down.
- (4) In case the member cannot connect to the Takasbank system due to system or line problems, orders can also be changed by Takasbank by giving a written instruction during the session hours. In this case, the time to change the order is the time Takasbank enters the order into the SLM system.

## Modification of Orders

### ARTICLE 21 -

- (1) The orders can be modified ~~by the representatives~~ during the session in accordance with the conditions set forth below. Although, it cannot make any changes in special order.
- (2) The modified orders are assigned a new order number and time. However, for the modifications made on the order types, the priority and the order numbers are not changed.
- (3) The following modifications can be made on the orders:
  - c) **Commission rate:** If only the commission rate is changed both upwards and downwards for the bids and offers during the session, then a modification can be made on the passive orders. The commission rate can be changed either for the entire or partial amount of the order that may be matched.
  - d) **Value date and maturity type:** The value date/maturity type of an order can only be changed when the matching occurs. After the modification of the value date/maturity type, if the order is partially matched, then such modification is reflected only to the matching portion; and the value date/maturity type of the portion remaining in the passive shall not be changed.
  - e) Passive orders created with an automatic lending order can only be changed in both directions at the commission rate, up and down.
- (4) ~~In case the member cannot connect to the Takasbank system due to system or line problems, orders can also be changed by Takasbank by giving a written instruction during the session hours. In this case, the time to change the order is the time Takasbank enters the order into the SLM system.~~

<p><b>Cancellation of Orders</b> <b>ARTICLE 22-</b> .....</p> <p>(4) For the member whose operations are suspended either temporarily or permanently, all of its outstanding orders in passive are cancelled by Takasbank.</p> <p>(5) In case the member cannot connect to the Takasbank system due to system or line problems, orders can be canceled by Takasbank by giving a written instruction during the session hours. In this case, the order cancellation time is the time Takasbank enters the order cancellation into the SLM system.</p>	<p><b>Cancellation of Orders</b> <b>ARTICLE 22 -</b> .....</p> <p>(4) For the member whose operations are suspended either temporarily or permanently, all of its outstanding orders in passive are cancelled by Takasbank.</p> <p><del>(5) In case the member cannot connect to the Takasbank system due to system or line problems, orders can be canceled by Takasbank by giving a written instruction during the session hours. In this case, the order cancellation time is the time Takasbank enters the order cancellation into the SLM system.</del></p>																														
<p><b>Broadcasting Orders</b> <b>ARTICLE 24 -</b> .....</p> <p>(1) Access to the SLM data is made available through the information distribution screens or Takasbank screens from ‘Best Bid and Ask report’, ‘Depth Report’ and ‘Transaction Averages Report’ under ‘Market Monitoring Screens’.</p> <p>.....</p> <p>(8) The page codes provided by the information distribution companies to the SLM are as follows:</p>	<p><b>Broadcasting Orders</b> <b>ARTICLE 24 -</b> .....</p> <p>(1) Access to the SLM data is made available through the <u>screens of data distributor organizations that have agreements with Borsa Istanbul or information distribution screens or SLM menu of Takasbank applications</u><del>screens</del> from ‘Best Bid and Ask report’, ‘Depth Report’ and ‘Transaction Averages Report’ under ‘Market Monitoring Screens’.</p> <p>.....</p> <p>(8) The page codes provided by the information distribution companies to the SLM are as follows:</p>																														
<table border="1"> <thead> <tr> <th colspan="5">INFORMATION DISTRIBUTION SCREENS - SLM PAGE CODES</th> </tr> <tr> <th>Broadcasting Company</th> <th>Main Page</th> <th>Best Bid/Offer</th> <th>Brief Information</th> <th>Depth Information</th> </tr> </thead> <tbody> <tr> <td>REUTERS</td> <td>TKSLM.TR</td> <td>IT CAN BE DISPLAYED UPON DOUBLE CLICKING</td> <td>IT CAN BE DISPLAYED UPON DOUBLE</td> <td>IT CAN BE DISPLAYED UPON DOUBLE</td> </tr> </tbody> </table>	INFORMATION DISTRIBUTION SCREENS - SLM PAGE CODES					Broadcasting Company	Main Page	Best Bid/Offer	Brief Information	Depth Information	REUTERS	TKSLM.TR	IT CAN BE DISPLAYED UPON DOUBLE CLICKING	IT CAN BE DISPLAYED UPON DOUBLE	IT CAN BE DISPLAYED UPON DOUBLE	<table border="1"> <thead> <tr> <th colspan="5">INFORMATION DISTRIBUTION SCREENS - SLM PAGE CODES</th> </tr> <tr> <th>Broadcasting Company</th> <th>Main Page</th> <th>Best Bid/Offer</th> <th>Brief Information</th> <th>Depth Information</th> </tr> </thead> <tbody> <tr> <td><del>REUTERS</del> <u>REFINITIV</u></td> <td>TKSLM.TR</td> <td>IT CAN BE DISPLAYED UPON DOUBLE CLICKING</td> <td>IT CAN BE DISPLAYED UPON DOUBLE</td> <td>IT CAN BE DISPLAYED UPON DOUBLE</td> </tr> </tbody> </table>	INFORMATION DISTRIBUTION SCREENS - SLM PAGE CODES					Broadcasting Company	Main Page	Best Bid/Offer	Brief Information	Depth Information	<del>REUTERS</del> <u>REFINITIV</u>	TKSLM.TR	IT CAN BE DISPLAYED UPON DOUBLE CLICKING	IT CAN BE DISPLAYED UPON DOUBLE	IT CAN BE DISPLAYED UPON DOUBLE
INFORMATION DISTRIBUTION SCREENS - SLM PAGE CODES																															
Broadcasting Company	Main Page	Best Bid/Offer	Brief Information	Depth Information																											
REUTERS	TKSLM.TR	IT CAN BE DISPLAYED UPON DOUBLE CLICKING	IT CAN BE DISPLAYED UPON DOUBLE	IT CAN BE DISPLAYED UPON DOUBLE																											
INFORMATION DISTRIBUTION SCREENS - SLM PAGE CODES																															
Broadcasting Company	Main Page	Best Bid/Offer	Brief Information	Depth Information																											
<del>REUTERS</del> <u>REFINITIV</u>	TKSLM.TR	IT CAN BE DISPLAYED UPON DOUBLE CLICKING	IT CAN BE DISPLAYED UPON DOUBLE	IT CAN BE DISPLAYED UPON DOUBLE																											

		ON STOCK CODE IN THE MAIN PAGE	CLICKING ON STOCK CODE IN THE MAIN PAGE	CLICKING IN THE BEST BID/OFFER PAGE			ON STOCK CODE IN THE MAIN PAGE	CLICKING ON STOCK CODE IN THE MAIN PAGE	CLICKING IN THE BEST BID/OFFER PAGE
<b>FOREKS</b>	TAKASBANK SECURITIES LENDING MARKET MAIN PAGE	TAKASBANK SECURITIES LENDING MARKET BEST BID/OFFER ON NOTE /MATURITY BASIS	TAKASBANK SECURITIES LENDING MARKET SUMMARY PAGE	DOUBLE CLICK ON THE RELEVANT MATURITY IN THE BEST BID/OFFER OR SUMMARY PAGE	<b>FOREKS</b>	TAKASBANK SECURITIES LENDING MARKET MAIN PAGE	TAKASBANK SECURITIES LENDING MARKET BEST BID/OFFER ON NOTE /MATURITY BASIS	TAKASBANK SECURITIES LENDING MARKET SUMMARY PAGE	DOUBLE CLICK ON THE RELEVANT MATURITY IN THE BEST BID/OFFER OR SUMMARY PAGE
<b>MATRIKS</b>	SECURITIES LENDING MARKET MAIN PAGE	SECURITIES LENDING MARKET BEST BID/BEST OFFER PAGE	SECURITIES LENDING MARKET SUMMARY PAGE	DOUBLE CLICKING ON THE RELEVANT MATURITY IN THE BEST BID/OFFER PAGE	<b>MATRIKS</b>	SECURITIES LENDING MARKET MAIN PAGE	SECURITIES LENDING MARKET BEST BID/BEST OFFER PAGE	SECURITIES LENDING MARKET SUMMARY PAGE	DOUBLE CLICKING ON THE RELEVANT MATURITY IN THE BEST BID/OFFER PAGE
<b>I-DEAL</b>	TAKASBANK SECURITIES LENDING MARKET MAIN PAGE	TAKASBANK SECURITIES LENDING MARKET BEST BID/BEST OFFER (NOTE)/(MATURITY)	TAKASBANK SECURITIES LENDING MARKET SUMMARY	DOUBLE CLICK ON THE RELEVANT MATURITY IN THE BEST BID/OFFER OR SUMMARY PAGE	<b>I-DEAL</b>	TAKASBANK SECURITIES LENDING MARKET MAIN PAGE	TAKASBANK SECURITIES LENDING MARKET BEST BID/BEST OFFER (NOTE)/(MATURITY)	TAKASBANK SECURITIES LENDING MARKET SUMMARY	DOUBLE CLICK ON THE RELEVANT MATURITY IN THE BEST BID/OFFER OR SUMMARY PAGE

<p><b>Collateral deposit and withdrawal</b> <b>ARTICLE 29-</b> ..... (1) The collateral inflow and outflow operations of the members are processed by the members by using Takasbank member applications -, as a rule. However, in the event the collateral inflow and outflow operations cannot be processed through the computers, then the members can also perform their transactions via written instructions. .....</p>	<p><b>Collateral deposit and withdrawal</b> <b>ARTICLE 29-</b> ..... (1) The collateral inflow and outflow operations of the members are processed by the members by using Takasbank member applications -, as a rule. However, in the event the collateral inflow and outflow operations cannot be processed through <del>the computers</del> <u>Takasbank applications</u>, then the members can also perform their transactions via written instructions. .....</p>
<p><b>Assets accepted as eligible Guarantee Fund contribution amount</b> <b>ARTICLE 39-</b> ..... (6) By rule, the contribution amount deposit and withdrawal transactions of the Members shall be conducted by the members through Takasbank applications. However, in case such transactions are failed to be conducted through the computers, the members may also conduct their transactions by written instructions. .....</p>	<p><b>Assets accepted as eligible Guarantee Fund contribution amount</b> <b>ARTICLE 39-</b> ..... (6) By rule, the contribution amount deposit and withdrawal transactions of the Members shall be conducted by the members through Takasbank applications. However, in case such transactions are failed to be conducted through <u>Takasbank applications</u> <del>the computers</del>, the members may also conduct their transactions by written instructions. .....</p>
<p><b>Default provisions</b> <b>ARTICLE 47 –</b> ..... (5) In case of default, return of the security is essential. If Takasbank fails to return the security on the maturity date due to the failure of the borrower to deliver the relevant security on time, the lender’s right to claim the value of the security shall be reserved. Takasbank shall try to accommodate the security subject to the lending from the borrower, the market, or default purchase on the next business day following the maturity date. To that end, it may grant extra time to the borrower until <b>11:30 a.m.</b> of the next business day following the maturity date, without prejudice to the default provisions, to</p>	<p><b>Default provisions</b> <b>ARTICLE 47 –</b> ..... (5) In case of default, return of the security is essential. If Takasbank fails to return the security on the maturity date due to the failure of the borrower to deliver the relevant security on time, the lender’s right to claim the value of the security shall be reserved. Takasbank shall try to accommodate the security subject to the lending from the borrower, the market, or default purchase on the next business day following the maturity date. To that end, it may grant extra time to the borrower until <b>11:30 a.m.</b> of the next business day following the maturity date, without prejudice to the default provisions,</p>



deliver the security it owes. Upon accommodation of the security either in part or in whole, it shall be returned to the lender within **two business days** at the latest. If the security is failed to be obtained from the member, the market, or default purchase, or can only be partially obtained, a payment up to the amount of undelivered portion shall be made by the borrower to the account of the lender until **04:30 p.m.** of the next business day following the maturity date, provided that the market value of the security has been claimed by the lender either on the maturity date or until **04:00 p.m.** of the next business day. For the calculation of the amount to be paid, the market value calculated for the relevant security at the end of the maturity date shall be taken as the basis.

.....

to deliver the security it owes. If case of default is not remedied by the end of given period, Takasbank may open a "Default Series" on Borsa Istanbul Equity Market to resolve the default. During this process, same-day value date (T+0) transactions may be conducted by sending orders to Borsa Istanbul Equity Market. To execute the order, the member's transaction collateral and guarantee fund contribution amounts, in addition to the receivables blocked against the settlement debt, may be used. Upon accommodation of the security either in part or in whole, it shall be returned to the lender within **two business days** at the latest. If the security is failed to be obtained from the member, the market, or default purchase, or can only be partially obtained, a payment up to the amount of undelivered portion shall be made by the borrower to the account of the lender until **04:30 p.m.** of the next business day following the maturity date, provided that the market value of the security has been claimed by the lender either on the maturity date or until **04:00 p.m.** of the next business day. For the calculation of the amount to be paid, the market value calculated for the relevant security at the end of the maturity date shall be taken as the basis.

.....