

İstanbul, 19/09/2017

General Letter: 1371
Project and Programme Management

Subject: Takasbank 2017 Business Continuity Exercise that will be performed on the 14th of October 2017

Concerns: Members

Dear General Manager,

Takasbank Annual Business Continuity Exercise which is performed in order to verify our recovery plans for maintaining continuity of our services, will be performed on the **14th of October 2017** simultaneously with the exercises of Borsa İstanbul and Merkezi Kayıt İstanbul.

With the exercise, it is aimed to confirm the success of operation of critical services carried out by Takasbank via secondary systems. Participation of our members is optional. However, in order to ensure the completion of the scenarios, attendance of some of our members is required and they will be given a notification subsequently.

Scenario will be made on the basis of the control and operation of the functions that are listed below:

- Borsa İstanbul Equity, Debt Securities, Futures and Options, Precious Metals and Money Markets clearing, settlement, risk and collateral management, asset transfer, corporate actions,
- Electricity Market settlement and collateral management,
- Takasbank Money Market, Security Lending Market, Turkey Electronic Fund Trading Platform operations,
- Cash Credit operations,
- Book- Entry Custody,
- Global Custody,
- Private Pension Funds Unit Shares Management,
- TL and Foreign Cash Transfer operations.

It is required that your personnel who will participate to the exercise must be declared to Takasbank until **28th September 2017 18:15** by attending “**2017 Takasbank ODT Katılımcıları Bilgileri**” survey on **<https://duyuru.takasbank.com.tr>** web site (At least 1 personnel from business department and 1 personnel from IT department should be declared). Your participants must login to the related web site with their user_id and password and fill in the text boxes with their contact information (corporation name, name/surname, title, phone number, mobile number and e-mail).

“Takasbank Business Continuity Exercise Connection Guide” that include preparation and connection details for the exercise and “Test Scenario” document that includes the exercise steps will be sent on **3rd of October 2017** to the e-mail addresses you declared before. All documents will also be accessible on the page <https://duyuru.takasbank.com.tr> on the same date.

Respectfully submitted for your information and further action.

Sincerely yours,

TAKASBANK
İSTANBUL CLEARING, SETTLEMENT AND CUSTODY BANK INC.

Ekrem ARIKAN
Executive Vice President

Mahmut KAYACIK
CEO and Board Member